



HUALAPAI TRIBAL UTILITY AUTHORITY BOARD MEETING MINUTES

FEBRUARY 23, 2023

HUALAPAI HEALTH AND WELLNESS

9: 30 AM

HELD FEBRUARY 24, 2023 – 2 PM

HUALAPAI TRIBAL UTILITY AUTHORITY BOARD MEETING AGENDA
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1. CALL TO ORDER

VICE CHAIR, MR. MONTANA, CALLED MEETING TO ORDER AT 2:30 PM

2 – ROLL CALL

BOARD MEMBERS

JOE MONTANA, VICE CHAIRMAN – PRESENT VIA PHONE

SECRETARY - LANA KELLER ROBINETT - PRESENT VIA PHONE

TREASURER - JASON DAVIS - PRESENT VIA TELEPHONE

RORY MAJENTY – ABSENT

SUPPORT PERSONNEL AND GUEST(S)

BILL CYR, GENERAL MANAGER - PRESENT VIA PHONE

KEVIN DAVIDSON, PLANNING DIRECTOR - PRESENT VIA PHONE

3. REVIEW AND APPROVE MINUTES

- a) **FEBRUARY 2023 –ORIGINALLY SCHEDULED FOR FEBRUARY 23—9:30 AM ACTUALLY HELD ON FEBRUARY 24TH 2 PM**

ON A MOTION BY MS. LANA KELLER ROBINETT AND A SECOND BY MR. JOE MONTANA THE FEBRUARY 2, 2023, MINUTES WERE APPROVED, VOTE (3-0-0)

4. APPROVAL OF INVOICES

- a) **BBC CONSULTING – GENERAL MANAGER SERVICES**

ON A MOTION BY MR. JOE MONTANA AND A SECOND BY MS. LANA KELLER ROBINETT THE BOARD APPROVED BBC CONSULTING MONTHLY INVOICE OF \$8,925 VOTE (3-0-0)

5. FINANCIAL

- a) **REVIEW OF HTUA BUDGET / EXPENSES YEAR TO DATE**

THE BOARD REVIEWED HTUA EXPENDITURES TO DATE

6. HTUA ANNUAL REPORT

THE BOARD REVIEWED THE HTUA ANNUAL REPORT AND ON A MOTION BY MR. JOE MONTANA AND A SECOND BY MS. LANA KELLER ROBINETT THE BOARD APPROVED THE 2022 HTUA ANNUAL REPORT AS SUBMITTED- (3-0-0)

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7. HTUA VACANCIES

a) BOARD MEMBER SEARCH

MR. DAVIDSON INFORMED THE BOARD THAT NO BOARD MEMBER APPLICATIONS HAVE BEEN RECEIVED TO DATE

b) HTUA JOB DESCRIPTIONS

- 1. GENERAL MANAGER**
- 2. ASSISTANT GENERAL MANAGER**
- 3. MANAGER OF GENERATION**
- 4. HTUA ELECTRICAL ENGINEER**

THE BOARD REVIEWED THE DRAFT JOB DESCRIPTIONS FOR KEY POSITIONS AT HTUA. MR. CYR INDICATED THAT NOT ALL FOUR POSITIONS NEED TO BE FILLED AT THIS TIME. ONLY ONE POSITION NEEDS TO BE FILLED AT THIS TIME –GENERATION MANAGER, HOWEVER, THE OTHER POSITIONS HAVE SIMILAR QUALIFICATIONS AND DUTIES THUS THE SELECTED CANDIDATE COULD HAVE ANY ONE OF THE TITLES LISTED AS LONG AS THAT INDIVIDUAL HAS THE CAPABILITY TO PERFORM GENERATION MANAGER FUNCTIONS. THE PLAN WOULD BE, ONCE POSITIONS ARE APPROVED BY COUNCIL, IS TO POST THE OPENINGS AND SEE IF ANY RESPONSES ARE RECEIVED. THE ACTUAL POSITION THAT IS FILLED – IS DEPENDENT UPON THE QUALIFICATIONS OF THAT SPECIFIC APPLICANT.

8. GCW SOLAR –PROJECT UPDATE

a) GENERAL UPDATE - BI-WEEKLY MEETING—SEQUENCE OF OPERATIONS- PURCHASE OF SPARE MODULES

THE BOARD REVIEWED THE HANDOUTS IN THE BOARD PACKAGE. ADDITIONALLY MR. DAVIDSON AND MR. CYR UPDATED THE BOARD ON THE STATUS OF THE PROJECT. THE PROJECT IS SCHEDULED FOR AN IN SERVICE DATE OF MID-APRIL. THE BOARD WAS UPDATED ON SAFETY TRAINING FOR RESPONDING TO BATTERY FIRES, SEQUENCE OF OPERATIONS AND A COPY OF THE PURCHASE ORDER FOR SPARE MODULES AT \$9,000 APPROXIMATELY \$3,000 LESS THAN THE AMOUNT APPROVED BY THE BOARD AT THE LAST MEETING.

9. GCW POWERLINE

a) POWER LINE ENGINEERING RFP UPDATE

THE SUCCESSFUL BIDDER HAS AGREED TO HOLD THEIR QUOTE PRICING FOR SEVERAL MORE MONTHS AS HTUA OBTAINS FINAL DIRECTION FROM COUNCIL. THE REQUIRED DIRECTION FROM COUNCIL PERTAINS TO THE RECENTLY ANNOUNCED COLORADO RIVER DIVERSION PROJECT. THE LOCATION OF THE ACTUAL DIVERSION- DIAMOND CREEK OR GCW MAY IMPACT THE POWER REQUIREMENTS OF THE PROPOSED LINE. ADDITIONALLY, ANY MONIES SPENT IN SUPPORT OF THE WATER DIVERSION PROJECT MUST BE ACCOUNTED FOR PROPERLY TO ENSURE EVENTUAL TRIBAL RE-IMBURSEMENT.

b) UNES IMPACT STUDY UPDATE

TEP HAS COMPLETED A DRAFT OF THE SYSTEM IMPACT STUDY. A COPY OF THE DRAFT WAS INCLUDED IN THE BOARD PACKET. MR. DAVIDSON AND MR. CYR WENT OVER THE DRAFT STUDY WITH TEP ENGINEERS ON WEDNESDAY, FEBRUARY 22, 2023. SOME MINOR CORRECTIONS WERE IDENTIFIED WHICH TEP WILL ADDRESS—THE FINAL STUDY SHOULD BE READY IN TIME FOR THE NEXT BOARD MEETING.

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10. HUALAPAI WATER RIGHTS BILL PASSAGE – UPDATE-KEVIN

MR. DAVIDSON INFORMED THE BOARD THAT THE ENVIRONMENTAL WORK RELATED TO THIS PROJECT WILL TAKE ABOUT 2 YEARS TO COMPLETE. MR. DAVIDSON IS WORKING WITH HUALAPAI LEGAL TEAM TO FIND A CONSULTANT TO PERFORM THE NECESSARY ENVIRONMENTAL WORK.

11. WAPA RELATED

- a) **MARKET POWER – FORWARDS**
- b) **WAPA ANNOUNCEMENTS**

NO POWER FORWARDS OR ANNOUNCEMENTS FROM WAPA THIS MONTH.

12. MOHAVE ELECTRIC

NO ITEMS TO REPORT RELATED TO MEC THIS MONTH

13. OTHER

- a) **TRIBAL COUNCIL ITEMS – KEVIN**

NO ADDITIONAL COUNCIL ITEMS WERE PRESENTED

- b) **RES 2023 – ATTENDANCE & HTUA PRESENTATION**

AFTER REVIEWING RES 2023 RELATED MATERIAL, THE BOARD INDICATED THAT MR. MONTANA AND MR. CYR SHOULD ATTEND. MR. WILL BILL HIS ATTENDANCE TO HIS EXISTING CONTRACT. MR. DAVIDSON WILL ATTEMPT TO FIND THE FUNDING FOR MR. MONTANA TO ATTEND.

- c) **DOE GRANT APPLICATION – EXTEND GCW MICRO GRID**

THE BOARD REVIEWED SUPPORTING DOCUMENTS FOR THE GRANT APPLICATION TO FUND THE EXTENSION OF THE GCW MICRO-GRID.

- d) **GCW EMERGENCY RESPONSE CONTRACT – DRAFT**

THE BOARD REVIEWED A DRAFT OF THE KEY TERMS FOR A CONTRACT WITH A THIRD PARTY PROVIDER THAT CAN RESPOND TO EMERGENCIES AND OUTAGES RELATED TO THE MICRO GRID. THE CONTRACT HAS BEEN SENT TO THE TRIBE'S INSURANCE COMPANY FOR NOW AND THEN WILL BE FORWARDED TO THE TRIBE'S LEGAL COUNSEL FOR ADDITIONAL EDITS AND FINAL REVIEW.

- e) **HUALAPAI MASER PLAN COMMITTEE**

MR. DAVIDSON BRIEFED THE BOARD ON THE COUNCIL DIRECTION FOR THE PLANNING DEPARTMENT'S TO CREATE COMMITTEE TO DEVELOP/UPDATE A MASTER PLAN FOR THE HUALAPAI TRIBE. TO DATE, THERE HAS BEEN GREAT COMMUNITY RESPONSE TO SERVE ON THE COMMITTEE INCLUDING BOARD MEMBER JASON DAVIS.

- f) **ARIZONA POWER AUTHORITY(APA) –RENEWABLE PROGRAM**

THE BOARD REVIEWED DOCUMENTS FROM APA RELATED TO THE APA RENEWABLE ENERGY PROGRAM

14. SET TIME AND LOCATION FOR NEXT MEETING

NEXT MEETING MARCH 23, 2023 HUALAPAI HEALTH AND WELLNESS 9:30 AM

15. ADJOURN

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ON A MOTION BY MR. JASON DAVIS AND A SECOND BY MR. JOE MONTANA—THE BOARD MEETING WAS ADJOURNED AT 3:45 PM
VOTE (3-0-0)